

Service Centre for Foreign Workers

The Labour Inspection Authority, the Police, the Tax Administration and the Directorate of Immigration have established a joint Service Centre for Foreign Workers in Norway. At the Service Centre, both employers and employees can obtain information, and initiate a fast-track handling of applications.



POLITIET



Skatteetaten

UDI

Utlendingsdirektoratet

Service Centre

The Service Centre is a visiting centre. You may use the centre irrespective of where in Norway you live. Our staff speak English, Italian, Lithuanian, Polish, Russian and Spanish.

The Service Centre has been established to serve:

- EU/EEA Citizens whose main purpose of staying in Norway is employment, and their family members
- Nationals from outside EU/EEA with qualifications as a skilled worker or specialist, and their family members
- Employers of both categories

Those who fall outside the scope of the Service Centre must contact the authorities at the regular contact points. This includes au pairs and students.

At the Service Centre you may:

- Apply for a work or residence permit (first time permits and renewals)
- Apply for a tax deduction card and, if necessary, obtain a D-number for this purpose
- Hand in notification of immigration to the Population Register
- Obtain information on rights and obligations as an employee in Norway
- Obtain information on identity cards for building and construction sites

Required documentation

It is important that you bring all necessary documentation so the applications might be processed without delay. The requirements differ, but as a general rule the following is required:

When applying for a tax deduction card or a working or residence permit for the first time:

- A passport or other valid travel document
- Your employment contract or confirmation of employment
- Documentation of marriages/family relations and housing (in case of family immigration)
- Documentation that you are a skilled worker (only for citizens from non EU/EEA countries that are applying for a work or residence permit)
- One passport photo (only when applying for a first time permit, this is not necessary when applying for a renewal)

for Foreign Workers

When applying for a renewal you must also bring:

- Documentation of income in Norway
- The D-number or personal identity number and the DUF number you have been assigned
- Documentation of a still valid offer of employment

For further information we refer to the sites of each authority.

Personal appearance

In most cases you are obliged to appear in person.

Your employer might hand in an application for work or residence permit on your behalf. Your employer must bring a power of attorney. In these cases the foreigner must appear in person to receive the permit, due to identification.

Application for renewals of work or residence permits might be sent by mail to the police where you are living or staying.

Location

The Service Centre is located in Schweigaards gt 17, on the premises of the Tax Authority (Skatt Øst), a 5 minutes walk from Oslo Central Station. See the map.

If you want to get in touch by phone or email, please contact each of the participating agencies. See **www.sua.no** for further information.

Opening hours

Monday–Friday 0900–1500 (15. September–14. May)

Monday–Friday 0900–1430 (15. May–14. September)



Where to find us:

Schweigaards gt 17
 – 5 minutes walk
 from Oslo Central Station

